



Shelby County Tennessee

Mark H. Luttrell, Jr., Mayor

Questions & Answers

Issued: May 25, 2016

RFQ 16-005-74

Major Drainage Basins Hydraulic Model

TO ALL PROSPECTIVE BIDDERS:

The following questions were submitted by potential vendors. Our answers are listed in **red** below:

Questions:

1. In regards to Sections II (Minimum Requirements) and V (Submittal Format-#1 General Requirements) of the RFQ:
“Adhere to HUD Section 3 Requirements” and “Completion of the Section 3 RFQ documents”

Section 3 applies to contracting opportunities. They need to at least fill it out. They should make efforts to the greatest extent feasible to comply with Section 3 whether they are a Section 3 business or not. Here's what they need to do:

- a). Page 14 - fill it out
- b). Page 15 - fill it out and sign
- c). Page 16/17 – fill it out. List any Section 3 Business they contacted to be a part of their response.

If none are contacted state “none were contacted an why” (i.e. respondent is the sole applicant, could not identify any Section 3 Business to provide needed services, etc.) The attached Section 3 List provides known Section 3 Contractors and their services at this time. It can also be found on the Department website at <http://shelbycountyttn.gov/DocumentCenter/View/25918> I thought we had attached it to the RFQ.

2. Do we have to fill out the “Section 3 Business Certification Form” stating we are seeking Section 3 status?

Page 18 - If they have a Section 3 partner(s) in the response, that partner(s) would fill out the “Section 3 Certification Form” on page 18.

